



Bylaws
OF
An International Cardiovascular Consortium for people
with Rheumatic Diseases

ATACC-RA



Table of Contents

<u>Article 1 Purposes and Objectives</u>	3
<u>Article 2 Governance</u>	3
<u>2.1 The Consortium</u>	3
<u>2.2 The Executive Committee</u>	3
<u>Article 3 Members of the Executive Committee</u>	3
<u>3.1 Composition</u>	3
<u>3.2 Rights of the members of the Executive Committee</u>	3
<u>3.3 Nomination of the members of the Committee</u>	4
<u>4. Meeting of the Committee</u>	4
<u>4.1 Composition</u>	4
<u>4.2 Competences</u>	4
<u>4.3 Resolutions and quorum</u>	4
<u>4.4 Meetings and convocation</u>	4
<u>4.5 Chairperson</u>	5
<u>4.6 Minutes</u>	5
<u>5 The Chairmanship of the Committee</u>	5
<u>5.1 Composition</u>	5
<u>5.2 Competences</u>	6
<u>5.3 Elections of the Chairmanship of the Committee</u>	6
<u>6 Finances</u>	6
<u>6.1 Compensation of Executive Committee members</u>	6



Article 1 Purposes and Objectives

The main aim of ATACC-RA is to better understand the complexities of the cardiovascular disease comorbidities in people with rheumatic diseases with the ultimate goal to ameliorate cardiovascular disease risk.

Article 2 Governance

2.1 The Consortium

The Consortium is composed of healthcare professionals working in the field of Rheumatology and/or Cardiology. At least twice a year, preferably during an international conference, a consortium meeting will take place.

2.2 The Executive Committee

The Executive Committee is composed of 8-10 healthcare professionals preferably covering several geographical areas, with a demonstrable interest in this field, elected according to equal opportunities standards.

Article 3 Members of the Executive Committee

3.1 Composition

The members of the Executive Committee are natural persons with specific knowledge and experience in the field of the Committee. The Members of the Committee are nominated for a term of four years, commencing at the first Meeting of the Committee held after his/her nomination. Nomination for a second term is possible by exception. The committee is composed of up to 9 specialists in the field of the committee. Each member of the executive committee shall serve as long as she/he can be useful for the goals of ATACC-RA, if needed as judged by the majority of the executive committee members during the annual voting procedures.

3.2 Rights of the members of the Executive Committee

Each Member of the Executive Committee has the right to

- a. participate, speak and vote at the Meeting of the Committee.
- b. receive the minutes of the Meeting of the Committee and approve them

The Members of the Committee have the obligation to act in compliance with the Statutes, these By-Laws and other regulations.

3.3 Nomination of the members of the Committee



Before 1st January of each year, the Members of the Consortium may propose candidates to be nominated as Members of the Executive Committee. Each nominated candidate will be invited to submit his/her CV and a motivation letter highlighting the specific knowledge and experience useful for the Committee and a statement of conflict of interests.

4. Meeting of the Committee

4.1 Composition

The meeting of the Executive Committee is composed of the Members of the Committee. The rights of the Members of the Committee are set out in Section 3.2.

The chairperson of the Meeting of the Committee may allow further persons to attend the Meeting of the Committee. They have no right to vote.

4.2 Competences

The Meeting of the Committee has the following competences

- a. develop a strategic plan for research priorities
- b. review, discuss and approve/reject applications for new activities and project proposals within the scope of the Committee.

4.3 Resolutions and quorum

The Meeting of the Committee passes its resolutions by at least 2/3 of the votes.

4.4 Meetings and convocation

The Meetings of the Committee are held twice a year, extraordinary Meetings of the Committee can be convened as and when required.

The Meetings of the Committee are, as a rule:

- a. a one-day meeting during one of the international conferences.
- b. at least 6 times a year online meetings are taken place.

The Chairmanship of the Committee convenes the Meeting of the Committee together with the agenda at least 20 days in advance of the meetings during the conferences and 7 days for online meetings, by regular mail or by electronic communication means to the last communicated address of the Members of the Committee.



At least 5 Members of the Committee may request that the Chairmanship of the Committee convenes a Meeting of the Committee. Every Member of the Committee can request that the Chairmanship of the Committee places a particular item on the agenda.

4.5 Chairperson

The Chair of the Committee takes the chair of the Meeting of the Committee, in his/her absence the Chair-Elect or in his/her absence any Member of the Committee.

The chairperson conducts the Meeting of the Committee. The chairperson designates a secretary. The chairperson may decide upon the way the votes are conducted.

4.6 Minutes

The minutes of the Meeting of the Committee must be signed by the chairperson and by the secretary of the Meeting of the Committee. The minutes must at least mention the resolutions taken.

The Members of the Committee are entitled to receive the minutes by regular mail or by electronic communication means.

5 The Chairmanship of the Committee

5.1 Composition

The Chairmanship is composed of the Chair- Elect, the Chair and the Past Chair.

The Chairmanship is elected for a term of four years. During the first year of his/her term, the elected member of the Chairmanship holds the office of Chair-Elect, during the two next years the office of Chair and during the last year the office of Past Chair.

The election of the Chairmanship of each Committee occurs every two years. Re-election is not possible.

The Chair-Elect is the deputy of the Chair.

The Past Chair assists the Chair and secures continuity. He/she has an advisory function.

5.2 Competences

The Chairmanship of the Committee manages the Committee.

The Chairmanship of the Committee has the following competences:

- a. overall management of the Committee;
- b. development of an annual plan.



- c. preparation of the Meeting of the Committee and implementation of its decisions;
- d. propose Members of the Committee

5.3 Elections of the Chairmanship of the Committee

Before 1st December of each year, the Members of the Committee, may propose candidates for the Chairmanship of the Committee. Each nominated candidate will be asked to submit a CV and a motivation letter highlighting the specific knowledge and experience useful for the Committee and a statement of conflict of interests.

6 Finances

6.1 Compensation of Executive Committee members

No member of the Executive Committee shall receive any salary or compensation for their services.